

Palmers Cross Primary School

Address: Windermere Road, Wolverhampton WV6 9DF
Telephone: 01902 558322
Email: palmerscrossprimaryschool@wolverhampton.gov.uk
Website: www.palmerscross.org.uk / www.elstonhallmat.co.uk

Head of School: Mrs S Richards



Dear parents and carers,

Please find below arrangements for when your child returns to school at Palmers Cross Primary. As you may be aware, Mrs Williams is expecting a baby and will be starting her maternity leave this term. Class 1 will therefore be covered by an experienced teacher in the Trust when school reopens after half term.

Drop off/pick up times:

- These will be staggered to ensure social distancing can be maintained.
- Only one adult per family should drop and collect children
- Please stand in the designated areas, 2m apart (do not congregate around the gate/door areas)
- If you should need to speak to a member of staff please arrange this through the office.

	Arrival Time	Collection Time	Drop off and Pick up point
Year 1	8.45am	2.45pm	Through normal playground gate and KS1 door from playground
Class 7	8.30am	3.00pm	Those not in taxis will use the normal playground gate and walk down to the class 7 gate
Key Worker pupils	9.00am	3.00pm	Through the main school reception

Playtimes/Lunchtime:

- Children will have both break times and lunchtimes with their group of 15. Again these will be staggered to ensure groups can enjoy being outside in a large open space without the worry of social distancing.
- Children should bring a packed lunch to school or cold lunches will be available from school free of charge to pupils in both reception and year 1 as part of the Universal Free School meal scheme or at the normal cost of £2.20 if your child is in Year 6.
- Families receiving FSM vouchers should send their children with a packed lunch as vouchers will still be supplied and therefore will **not** be entitled to a free meal in school.
- Pupils will eat in their classrooms to avoid 'mixing' in the dining hall.



Palmers Cross Primary School

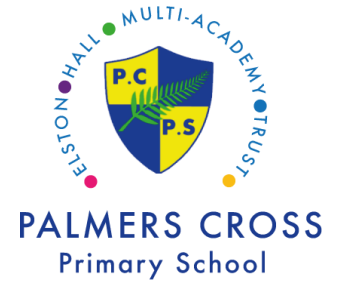
Address: Windermere Road, Wolverhampton WV6 9DF

Telephone: 01902 558322

Email: palmerscrossprimaryschool@wolverhampton.gov.uk

Website: www.palmerscross.org.uk / www.elstonhallmat.co.uk

Head of School: Mrs S Richards



Classrooms:

- 15 children per class/2 adults
- Children given an allocated seat/carpet space with the 2m distancing rule in mind.
- Children will be provided with their own pack of stationary to use to reduce sharing of equipment.
- Work surfaces/door handles/toys/equipment will be frequently cleaned throughout the day by staff
- Frequent hand washing will be encouraged.
- Learning activities will be adapted to ensure no physical interaction is required between pupils.
- Daily activities including PE will be delivered outdoors where possible for all children.
- Book bags should be returned to school but will not be sent home to reduce the possible spread of the virus, children will be heard read in school.

School uniform

- Please send children in their normal school uniform.
- Children will not require PE kit but please ensure they have pumps or trainers in school.
- Due to a larger emphasis on outside learning - children will require sun hats and suncream

Attendance

- Registers will be completed each day as normal so please follow the schools normal attendance procedures for informing school.
- Absence will not be monitored as stringently during this time, however it is important for safeguarding purposes that we know where children are so please inform school if you **do not** intend for child to return to school. Until school reopens on June 1st, this can be done via the school email address; palmerscrossprimaryschool@wolverhampton.gov.uk

**Your child is in Group 1 and will therefore return to school on
Monday 8th June**

Thank you for your understanding at this time,

Yours sincerely,

Mrs Richards
Head of School

